

**CITY OF AUBURN  
TELECOMMUNICATIONS COMMISSION**

**Thursday, Aug 26, 2004  
4:00 p.m. to 5:00 p.m.**

**Meeting Minutes**

**1. ROLL CALL AND DETERMINATION OF A QUORUM**

Scott Barrow, Tom Maguire, Mark McDonald, and Glenn Tonkin were present. In addition, Barry Egan from Charter was present. Meeting was called to order at 4:08

**2. AGENDA APPROVAL**

Motion to accept by Tom, seconded by Scott. Agenda approved as stated.

**3. PUBLIC COMMENT**

No Public Comment.

**4. APPROVAL OF MINUTES**

Review and approve of minutes for the regular meeting of **Aug 19, 2004**. Mark made the motion to approve, seconded by Glenn. Minutes were approved.

**5. BUSINESS**

A. Charter – Starstream Transfer

1. Review progress and determine further action items. Glenn covered the recent documents that were sent. There are two action items still under review. These two points are being negotiated between the parties, and will hopefully be resolved during the next meeting of the lawyers taking place on Friday the 27<sup>th</sup>. ACTV held a board meeting on Tuesday evening, and reviewed the PEG circuit diagram. The board is happy with the arrangements.

**6. CORRESPONDENCE**

No correspondence to review.

**7. INFORMATION AND ANNOUNCEMENTS BY COMMISSIONERS**

Glenn announced that ACTV has developed an escript program. The program is set up through several large companies, including Safeway, Big 5, etc. To sign up for the program, go to [escrip.com](http://escrip.com). Up to 8% of the revenues will be kicked back to ACTV. Also, October 20<sup>th</sup> is a proposed date for a producers award dinner. All details are not yet set, but Glenn should have this information by next week. Scott asked what was the status of grants for ACTV. Glenn said that there are several grants being processed, and it is moving forward. Scott stated that he would be on vacation September 25<sup>th</sup> through October 3<sup>rd</sup>.

**8. AGENDA ITEMS, DATE, AND TIME OF NEXT MEETING**

Next proposed meeting – September 2, 2004 - Time: 4:00 pm

**9. ADJOURNMENT**

Motion to adjourn made by Scott, seconded by Mark. Meeting was adjourned at 4:24